

FAMILY SERVICE BUREAU  
Statement Month Ending May 31, 1963

	Budget - Year 1963		Receipts - Year 1963	
	Annual	5 Months	May	5 Months
Balance	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Welfare Federation	65,000.00	27,083.33	5,424.00	27,029.00
Turrell Fund	2,500.00	1,041.67	0.00	0.00
Income From Investments	7,000.00	2,916.67	525.50	2,573.83
Christmas Fund	5,000.00	2,083.30	400.00	2,000.00
Fee Service	7,000.00	2,916.67	759.75	3,690.85
Rental Income	0.00	0.00	(63.16)	(77.59)
Sale of Services	500.00	208.33	0.00	300.00
Miscellaneous Income	500.00	208.33	370.22	375.22
	<u>\$67,500.00</u>	<u>\$36,458.30</u>	<u>\$ 7,416.31</u>	<u>\$35,891.33</u>
Less: Cash Deficit as of 1-1-63	2,932.67			
	<u>\$64,567.33</u>			

DISBURSEMENTS

	Budget - Year 1963		Actual - Year 1963	
	12 Months	5 Months	May	5 Months
Salaries - Social Workers	\$70,000.00	\$29,166.67	\$ 4,984.98	\$26,733.48
Salaries - Clerical Workers	16,218.00	6,757.50	1,378.32	6,813.26
Psychiatrist	3,000.00	1,250.00	0.00	1,125.00
Social Security	2,000.00	833.33	224.94	1,208.99
Services *	6,470.00	2,695.83	678.93	2,958.40
Dues & Contributions	2,900.00	1,208.33	0.00	1,459.50
Repairs Bldg - Equipt - New Equipt.	1,900.00	791.67	803.34	1,264.34
Retirement Fund	3,700.00	1,541.67	0.00	656.91
Cash Relief	450.00	187.50	0.00	170.00
Miscellaneous	5,870.00	2,445.83	940.58	3,150.56
	<u>\$112,508.00</u>	<u>\$46,878.33</u>	<u>\$ 9,011.09</u>	<u>\$45,540.44</u>

\* Light, heat, telephone, cleaning  
audit & bookkeeping services

Cash Balance - (\$ 3,166.86)

Five Months' Disbursements	\$45,540.44
Five Months' Receipts	35,891.33
Disbursements in Excess of Receipts	<u>\$ 9,649.11</u>

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RECONCILIATION OF CASH FOR FIVE MONTHS  
ENDING MAY 31, 1963

Balance on Hand - January 1, 1963			(\$ 2,932.67)
Add: Cash Receipts as shown on statement			35,891.33
Annuity Payments advanced by employer in 1962			
repaid by employees in 1963			504.70
Loans from Bank (in 1963)			35,000.00
Christmas Fund Cash not yet allocated			
received in 1963	\$ 4,800.00		
allocated - January thru May	<u>2,000.00</u>	2,800.00	
Dividends credited to checking account in 1963			
classified as 1962 income by accountants			116.00
United Appeals - Red Cross contributions by employees			
not yet forwarded			<u>183.25</u>
			\$71,562.61
Less: Cash Disbursements shown on Statement	\$45,540.44		
Improvement to 15 Fulton St (in 1963)	29,158.54		
N.J. State Tax Withhold in 1962 paid in 1963	30.30		
Adjustment re W.T. & S.S.	<u>.19</u>	\$74,729.47	
Balance on Hand - May 31, 1963			<u>\$ 3,166.86</u>

The Miscellaneous Expenses of \$3,150.56 shown on statement are made up of the following:

Carfare	\$ .95
Postage	69.96
Printing & Office Supplies	474.03
Literature	12.00
Hospitalization	316.80
Auditing Expense	288.65
Conferences	499.81
Annual & Board Meetings	184.15
Advertising-Publications-Public Rel.	168.70
Insurance	506.75
Janitor's Supplies	104.23
Interest	226.30
Sundry	<u>297.73</u>
	<u>\$3,150.56</u>

FAMILY SERVICE BUREAU  
PORTFOLIO  
JUNE 11, 1963

<u>NAME</u>		<u>BONDS</u>	<u>CURRENT MARKET VALUE</u> <u>AS OF JUNE 11, 1963</u>			<u>TOTAL</u>	<u>YEARLY</u> <u>INCOME</u>
			<u>COST</u>	<u>PER</u> <u>100</u>			
Amer. Tel & Tel	2	3/4-80	5000	\$ 5000.00	81	\$ 4050.00	\$ 137.50
Amer. Tel & Tel	2	3/4-82	5000	4166.25	80	4000.00	137.50
Boston Edison	2	3/4-70	3000	3000.00	91-1/2	2745.00	82.50
Cin. Gas & Elec.	2	3/4-75	10000	9575.00	85-1/2	8550.00	275.00
Consol. Edison		3-81	10000	9875.00	83-1/2	8350.00	300.00
Columbia Gas Sy.	3	1/2-79	4000	4000.00	91	3640.00	140.00
Consumer Power	2	7/8-75	10000	9675.00	86-1/2	8650.00	287.50
Detroit Edison		3-70	10000	10050.00	92-3/4	9275.00	300.00
Florida P/L	3	1/2-74	5000	5000.00	93-1/4	4662.50	175.00
General Motors	3	1/4-79	5000	5000.00	93-1/2	4675.00	162.50
Int'l Bank for Recon & Dev	3	3/4-68	6000	5775.00	99	5940.00	225.00
Jersey Cent. P/L	2	7/8-76	6000	5844.61	85-1/4	5115.00	172.50
Mich. Con. Gas	3	1/2-69	5000	5000.00	96-1/2	4825.00	175.00
Pacific G.E. Co.		3-74	5000	5000.00	88-3/8	4418.75	150.00
Pacific Tel & Tel	3	1/4-78	5000	5000.00	88-1/2	4425.00	162.50
Pub. Ser. Elec & Gas		3-63	15000	15075.00	99-5/8	14943.75	450.00
Texas Corp.		3-65	5000	5000.00	99	4945.00	150.00
TOTAL			\$112,035.86			\$103,210.00	\$3,482.50

		<u>MARKET VALUE</u> <u>6-11-63</u>	<u>MARKET VALUE</u> <u>6-11-63</u>	<u>YEARLY</u> <u>INCOME</u>	
	<u>SHARES</u>	<u>COST</u>	<u>PER SHARE</u>	<u>TOTAL</u>	
Amer. Home Products	150	\$ 5436.20	59-3/8	\$ 8906.25	231.00
Amer. Tel. & Tel.	100	4552.12	122-1/8	12212.50	360.00
General Electric Co.	100	6023.50	81-3/8	8137.50	200.00
Continental Ins. N.Y.	84	5862.76	57-3/8	4819.50	200.00 +5% stk
Monsanto Chemical	109.14	4087.45	51	5566.14	130.80 +2% stk
Man. Hanover Trust	65	4192.50	58-3/4	3818.75	130.00
Niagara Mohawk Power	100	2968.51	49-3/4	4975.00	200.00
No. Indiana P/S	200	3220.19	49	9800.00	264.00
Penney, J. C.	150	4793.75	43	6450.00	225.00
Reynolds Tobacco	200	5448.66	39-1/2	7900.00	320.00
Soco Mobil Oil	100	5731.75	67-1/8	6712.50	235.00
Standard Oil of N.J.	105	5354.50	67-7/8	7126.87	262.50
Standard Brands	200	5206.66	71-3/4	14350.00	400.00
U. S. Steel	50	3999.85	49	2450.00	100.00
		<u>\$ 66,818.40</u>		<u>\$103,225.01</u>	<u>\$ 3,258.30</u>

RECAPITULATION

	<u>COST</u>	<u>MARKET VALUE</u> <u>6-11-63</u>	<u>YEARLY</u> <u>INCOME</u>
		<u>TOTAL</u>	
Bonds	\$112,035.86	\$103,210.00	\$ 3,482.50
Stocks	66,818.40	103,225.01	3,278.30
	<u>\$178,854.26</u>	<u>\$206,435.01</u>	<u>\$ 6,760.80</u>

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BUILDING & OPERATING REPORT

10-17-62	Litwack-Shteir	\$1,600.00
11-15-62	" " (Bldg. Permit)	40.00
11-30-62	Petty Cash (Bldg. License)	3.30
12-3-62	R. D. Construction Co.	2,480.00
12-28-62	" "	3,360.00
1-24-63	" "	3,038.00
2-15-63	James Pecora (plumbing)	66.00
2-15-63	R. D. Construction Co.	5,040.00
3-14-63	" "	4,270.00
3-1963	Garden State Brickface Co.	1,000.00
4-15-63	" " "	1,216.00
4-15-63	R. D. Construction Co.	4,054.00
5-15-63	Harry Rich (floors)	1,725.00
5-15-63	Garden State Brickface Co.	554.00
5-20-63	R. D. Construction Co.	5,628.10
5-29-63	Wm. Hartman (painting)	2,484.00
5-29-63	Woerner & Taeger (draperies & decorating)	1,008.44
6-15-63	Harry Rich (floors)	194.70
6-20-63	R. D. Construction	740.30
		<u>\$38,771.84</u>

Outstanding Bill

William Hartman (painting) \$ 621.00

\$45,000.00 - borrowed from bank	\$38,771.84 - paid to date
<u>38,771.84</u> - paid to date	<u>621.00</u> - outstanding bill
\$ 6,228.16	\$39,392.84
	<u>1,600.00</u> - less architect's fee
	\$38,992.84

It has been noticed that there is some seepage in the cellar which is due to the walk at the side of the building tipped to the building. In order to repair this walk, the estimate is \$375.00.